

## Wzór dokumentu\* XI sesji Światowego Forum Miejskiego dla uczestnika pochodzącego z listy Krajów Najbardziej Rozwiniętych



Nairobi, DATE

Honourable [FUNCTION],

I have the honour to refer to our letter dated 21 February 2022 addressed to the [INSERT NAME OF THE INSTITUTION] of [INSERT COUNTRY NAME] regarding the upcoming eleventh session of the World Urban Forum (WUF11), to be held at the International Congress Centre in Katowice, Poland, from 26 to 30 June 2022, and to extend an invitation to attend the Forum to you in your capacity as Minister for Lands and Housing.

The World Urban Forum is a non-legislative technical forum convened by the United Nations Human Settlements Programme (UN-Habitat) on a biennial basis beginning in 2002. It is recognized as the foremost global arena for discussions in the field of sustainable urban development and human settlements. WUF11 will be organized jointly with Poland's Ministry of Development Funds and Regional Policy and the Municipal Office of Katowice. The theme of WUF11, *Transforming Our Cities for a Better Urban Future*, cuts across various national and local government portfolios. The focus of WUF11 is relevant to ministries of finance, housing, urban development, innovation, science, and information and technology.

WUF11 presents a strategic opportunity for multi-stakeholder cooperation in the implementation of the New Urban Agenda and the Sustainable Development Goals, in particular Goal 11 (Make cities and human settlements inclusive, safe, resilient and sustainable). Participants in WUF11 will include local and national leaders; government officials; representatives of civil society, academia, the private sector and grassroots organizations, as well as other policymakers and decision makers from around the world

I am confident that WUF11 in Katowice will allow all of us to exchange good practices and lessons learned in order to advance sustainable development and urban transformation. The WUF11 exhibition will also offer a unique opportunity for showcasing urban solutions and networking with practitioners and policymakers facing similar development opportunities and challenges. I would like to encourage your delegation to participate actively in all the WUF11 events in order to enrich the experiences at and the success of the Forum session. I hope that your country's participation will enable you to engage with us and other participants in discussions on the theme of WUF11, including the need to accelerate the implementation of the Sustainable Development Goals and the New Urban Agenda.

I am pleased to inform you that UN-Habitat will support the participation of least developed countries by providing a return economy-class air ticket using the most direct and economical route and the daily subsistence allowance for one representative per country for the duration of the eleventh session of the Forum. In that regard, I would be grateful if your ministry would submit the details of the individual nominated for such support by 29 April 2022, together with the completed form that is attached to this letter and a copy of the bio-data page of the nominee's passport.

Additional information on WUF11, including a background paper and a timetable for the official sessions, is available on the official website of the World Urban Forum at <https://wuf.unhabitat.org/>. Should you require any further information, please contact us by email at [unhabitat-sgb@un.org](mailto:unhabitat-sgb@un.org) with copies to [unhabitat-wuf@un.org](mailto:unhabitat-wuf@un.org) and Mr. Chris Mensah at [chris.mensah@un.org](mailto:chris.mensah@un.org).

I look forward to welcoming your delegation to WUF11 in Katowice.

Please accept, Honourable [FUNCTION], the renewed assurances of my highest consideration.

Maimunah Mohd Sharif  
Under-Secretary-General and  
Executive Director, UN-Habitat

[NAME, SURNAME AND INSTITUTION]

UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME  
P.P. Box 30030 Nairobi 00100, Kenya | Tel: +254 20 762 3334/3903  
[unhabitat-wuf@un.org](mailto:unhabitat-wuf@un.org) | [www.unhabitat.org/wuf](http://www.unhabitat.org/wuf)

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\* ) opieczętowny dokument uprawnia do bezpłatnego przejazdu uczestnika pochodzącego z Krajów Najbardziej Rozwiniętych i korzysta z dojazdu pociągiem do Katowic (zanim odbierze identyfikator uczestnictwa w wydarzeniu).